



64 E. Walnut St.  
Westerville, OH 43081  
t. (614) 901-6650  
f. (614) 901-6666

## **Important Notes**

- These fees do not include any applicable Zoning, Engineering, and 3% State of Ohio fees.
- Consultation with the building department is required to determine **Minor Work**.
- When calculating fees, square footage is rounded up to the nearest 1,000 square feet.

## **Building Permit & Miscellaneous Permit Fees**

### ***New Shell Buildings (Under 20,000 square feet)***

\$400.00 plus \$75.00 per 1,000 square feet plus Plan Review 1 fees

### ***New Buildings with Finished Interiors / Additions (Under 20,000 square feet)***

\$575.00 plus \$125.00 per 1,000 square feet plus Plan Review 1 fees

### ***New Shell Buildings (Over 20,000 square feet)***

\$800.00 plus \$90.00 per 1,000 square feet plus Plan Review 1 fees

### ***New Buildings with Finished Interiors / Additions (Over 20,000 square feet)***

\$1,150.00 plus \$150.00 per 1,000 square feet plus Plan Review 1 fees

### ***Alterations / Renovations / Tenant Finishes (Under 20,000 square feet)***

\$175.00 plus \$50.00 per 1,000 square feet plus Plan Review 1 fees

### ***Alterations / Renovations / Tenant Finishes (Over 20,000 square feet)***

\$350.00 plus \$60.00 per 1,000 square feet plus Plan Review 1 fees

### ***Revisions***

\$100.00 plus \$50.00 per 1,000 square feet plus Plan Review 2 fees

### ***Resubmittal to Plan Disapproval / Response to Partial Plan Approval / Bulletins / Additional Information***

\$100.00 plus Plan Review 2 fees

### ***Plan Review 1 (Initial Submittal)***

\$100.00 per hour

### ***Plan Review 2 (Revisions, Resubmittal to Plan Disapproval or Response to Partial Plan Approvals--additional submittals that were not included in the initial review)***

\$150.00 per hour

### ***Change of Occupancy***

\$75.00 plus Plan Review 1 fees

### ***Conditional Occupancy***

\$200.00

### ***Decks (On Multi-Family Dwellings)***

\$75.00 plus Plan Review 1 fees



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## **Building Permit & Miscellaneous Permit Fees (Continued)**

### ***Deduct Meter***

\$75.00 plus the cost of the meter and \$50.00 for the remote reader

### ***Demolition***

\$250.00 per building

### ***Fireplace***

\$75.00

### ***Foundation Start***

\$500.00 plus Plan Review 1 fees

### ***Reinspection Fee***

\$75.00

### ***Reissue Approved Plans***

\$150.00

### ***Sidewalk, Curb, Approach***

\$100.00

### ***Special Inspections (Inspections required other than normal business hours)***

\$225.00 minimum of three hours, \$75.00 for each additional hour

### ***Swimming Pools***

\$200.00 plus Plan Review 1 fees

### ***Work Started Without A Permit***

Triple the Normal Fee

### ***Tents***

\$75.00 plus Plan Review 1 fees

## **Electrical Permit Fees**

### ***New Shell Buildings (Under 20,000 square feet)***

\$200.00 plus \$25.00 per 1,000 square feet

### ***New Shell Buildings (Over 20,000 square feet)***

\$300.00 plus \$35.00 per 1,000 square feet

### ***New Buildings with Finished Interiors / Additions (Under 20,000 square feet)***

\$200.00 plus \$50.00 per 1,000 square feet



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## BUILDING DIVISION COMMERCIAL PERMIT FEES

### **Electrical Permit Fees (Continued)**

***New Buildings with Finished Interiors / Additions*** (Over 20,000 square feet)  
\$300.00 plus \$50.00 per 1,000 square feet

***Alterations / Renovations / Tenant Finishes*** (Under 20,000 square feet)  
\$200.00 plus \$25.00 per 1,000 square feet

***Alterations / Renovations / Tenant Finishes*** (Over 20,000 square feet)  
\$300.00 plus \$25.00 per 1,000 square feet

***Service Upgrade***  
\$175.00

***Electric Permit for Signs*** (where new circuitry is required)  
\$125.00

***Minor Work***  
\$75.00

***Low Voltage Permit*** (Phone and Data, Burglar/Security Systems)  
\$100.00 for buildings or areas of construction less than 5,000 square feet  
\$125.00 for buildings or areas of construction between 5,001 and 10,000 square feet  
\$150.00 for buildings or areas of construction between 10,001 and 20,000 square feet  
\$250.00 for buildings or areas of construction over 20,000 square feet

***Low Voltage Permit*** (Access Control Systems)  
\$75.00 per door plus Plan Review 1 Fees

***Temporary Electric Permit***  
\$70.00

### **HVAC Permit Fees**

***New Shell Buildings*** (Under 20,000 square feet)  
\$175.00 plus \$10.00 per 1,000 square feet

***New Shell Buildings*** (Over 20,000 square feet)  
\$250.00 plus \$10.00 per 1,000 square feet

***New Buildings with Finished Interiors / Additions*** (Under 20,000 square feet)  
\$175.00 plus \$40.00 per 1,000 square feet

***New Buildings with Finished Interiors / Additions*** (Over 20,000 square feet)  
\$250.00 plus \$40.00 per 1,000 square feet



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## BUILDING DIVISION COMMERCIAL PERMIT FEES

### **HVAC Permit Fees (Continued)**

**Alterations / Renovations / Tenant Finishes** (Under 20,000 square feet)

\$175.00 plus \$30.00 per 1,000 square feet

**Alterations / Renovations / Tenant Finishes** (Over 20,000 square feet)

\$250.00 plus \$30.00 per 1,000 square feet

### **HVAC Replacement Units**

\$150.00 for the first unit, \$75.00 for each additional unit

### **Refrigeration Units, Walk-In Coolers**

\$125.00 for the first unit, \$75.00 for each additional unit

### **Minor Work**

\$75.00

### **Plumbing Permit Fees**

**Plumbing Permit** (All types of construction)

\$75.00 for the permit and the first fixture plus \$20.00 for each additional fixture

### **Minor Work**

\$60.00

### **Fire Suppression Permit Fees**

**New Shell Buildings** (Under 20,000 square feet)

\$250.00 plus \$5.00 per 1,000 square feet plus Plan Review 1 Fees

**New Shell Buildings** (Over 20,000 square feet)

\$250.00 plus \$10.00 per 1,000 square feet plus Plan Review 1 Fees

**New Buildings with Finished Interiors/Additions** (Under 20,000 square feet)

\$250.00 plus \$25.00 per 1,000 square feet plus Plan Review 1 Fees

**New Buildings with Finished Interiors/Additions** (Over 20,000 square feet)

\$250.00 plus \$30.00 per 1,000 square feet plus Plan Review 1 Fees

**Alterations / Renovations / Tenant Finishes** (Under 20,000 square feet)

\$100.00 plus \$20.00 per 1,000 square feet plus Plan Review 1 Fees

**Alterations / Renovations/ Tenant Finishes** (Over 20,000 square feet)

\$100.00 plus \$25.00 per 1,000 square feet plus Plan Review 1 Fees



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### **Fire Suppression Permit Fees (Continued)**

***Plan Revisions / Bulletins / Additional Information / Resubmittal to Plan Disapproval / Response To Partial Plan Approvals***

\$100.00 plus Plan Review 2 fees

***Kitchen Hood Suppression Systems***

\$125.00 plus Plan Review 1 Fees

***Minor Work***

\$75.00

### **Fire Alarm Permits Fees**

***New Shell Buildings***

\$100.00 plus \$5.00 per 1,000 square feet plus Plan Review 1 Fees

***New Buildings with Finished Interiors / Additions***

\$100.00 plus \$25.00 per 1,000 square feet plus Plan Review 1 Fees

***Alterations / Renovations / Tenant Finishes***

\$100.00 plus \$20.00 per 1,000 square feet plus Plan Review 1 Fees

***Plan Revisions / Bulletins / Additional Information / Resubmittal to Plan Disapproval / Response to Partial Plan Approvals***

\$100.00 plus Plan Review 2 fees

***Minor Work***

\$75.00

### **Sign Permit Fees**

***Non-Illuminated (Wall, Projecting, Awning/Canopy, Roof)***

\$50.00 per sign plus Plan Review 1 fees

***Non-Illuminated (Ground, Pole)***

\$100.00 per sign plus Plan Review 1 fees

***Illuminated Signs (All Types)***

\$150.00 per sign plus Plan Review 1 fees

***Plan Revisions / Bulletins / Additional Information / Resubmittal to Plan Disapproval / Response to Partial Plan Approvals***

\$100.00 plus Plan Review 2 fees