

Conversion Of Existing Electric Homes To Natural Gas

Fees

- **Hvac Permit - \$75.00 plus \$0.75 (1% State Of Ohio Fee)**
- These fees are collected after this permit has been reviewed and is ready to be issued and are not required at the time of the application.

Application Requirements

- Completion of a residential Hvac application form furnished by the building department.
- Two (2) sets of plans of sufficient clarity showing the layout of all proposed interior gas piping. The layout shall include all sizes of the proposed gas piping, the BTU rating and type of each gas appliance, and the location of all gas shut off valves.

Action on the Application

- The building department will examine the application and plans of the proposed gas piping installation within two weeks or ten working days.
- If the application and plans of the proposed gas piping system conforms to the 2013 Residential Code of Ohio, the applicant is notified and a Hvac permit is issued. The applicant shall pick up one set of the approved plans and pay the permit fees prior to the start of construction.
- If the application and plans of the proposed gas piping system does not conform to the 2013 Residential Code of Ohio, the applicant is notified and the reasons for the disapproval will be given in writing.

Inspection

- **Gas Piping Pressure Test** – The new gas piping shall be pressure tested at not less than one and one half times the maximum working pressure, but not less than 3 psig. The test duration shall not be less than 10 minutes. Test gauges can be a Spring gauge or a Kuhlman type gauge.

Time Limitations

- Work shall commence within twelve (12) months of the approval of the Hvac permit. One extension shall be granted for an additional twelve-month period if requested by the owner at least ten days in advance of the expiration of the approval and upon payment of a fee not to exceed one hundred dollars. If in the course of construction, work is delayed or suspended for a time period of six (6) months, the approval of the plans or drawings is invalid. Two extensions shall be granted for six months each if

requested by the owner at least ten days in advance of the expiration of the approval and upon payment of a fee for each extension.

Have Questions or Need Help

- If you have questions regarding this permit application, please call 614-901-6650 select option #4 and ask to speak with a building inspector.

4/30/19