



64 E. Walnut St.
Westerville, OH 43081-2308
t. (614) 901-6650
f. (614) 901-6666

BUILDING DIVISION
COMMERCIAL ELECTRIC
APPLICATION FORM

PERMIT # _____
(Office use only)

DATE _____ PARCEL # _____ BLDG PERMIT # _____
(If applicable)

PROJECT NAME _____ PROJECT ADDRESS _____
(Include Suite #)

CITY _____ STATE _____ ZIP _____

PROPERTY OWNER

NAME _____ CONTACT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

CONTRACTOR

BUSINESS NAME _____ STATE LICENSE # _____
(Required - Include copy of certificate)

CONTACT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

- NEW BUILDING SERVICE UPGRADES ADDITION TEMPORARY EV CHARGING STATION
(Requires plans)
- TENANT FINISH/ALTERATION MULTI-FAMILY RESIDENTIAL OTHER
(4 or more units)

DESCRIPTION OF WORK _____

COST OF CONSTRUCTION _____ GROSS SQ. FOOTAGE OF CONSTRUCTION _____
(To include all floors, basement and garage if applicable)

NEW METER CAN(S) YES NO NO. OF METER CAN(S) _____

In consideration of permission granted I/We agree to construct said work in all respects in conformity with all applicable codes and regulations of the City of Westerville. Please remember that the applicant is responsible for coordinating and scheduling the required inspections on this permit.

SIGNATURE OF APPLICANT

DATE

PRINTED NAME

PHONE NUMBER



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BUILDING DIVISION
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SUPPORTING INFORMATION

INSPECTION DETAILS

ROUGH ELECTRIC

Prior to the concealment of the work and prior to the framing inspection.

ABOVE CEILING ELECTRICAL

Prior to the installation of ceiling tile and before the above ceiling structural inspection.

FINAL ELECTRIC

After the installation of electrical devices/fixtures and prior to the occupancy inspection.