The City of Westerville is located northeast of Columbus, about 15 miles from downtown. Most of Westerville is located in Franklin County with a small portion in Delaware County.

Visit the City of Westerville online at: www.westerville.org

**DID YOU KNOW?**
- The Ohio state bird is the **CARDINAL**.
- The Ohio state flower is the **SCARLET CARNATION**.
- Ohio became a state on **MARCH 1, 1803**.
- Ohio’s nickname is **“THE BUCKEYE STATE.”**
The City of Westerville was one of the first cities in the United States to adopt a Council-Manager form of government. In 1915, Westerville became the first village in Ohio to use this governing style. Members of City Council are elected by the voters of Westerville and are responsible for making the laws that affect those who live in Westerville. The City Manager is appointed by Council to handle the day-to-day operations of the City and its many departments.

**CITY COUNCIL**

City Council meets to review and vote on issues or laws that are important for the citizens of Westerville. The Council in Westerville is made up of seven members, including the Mayor, who are elected to four-year terms. To create a new law, City Council must vote on and pass an ordinance. An ordinance is an enforceable municipal (city) law.

**CITY MANAGER**

It is the responsibility of the City Manager to direct the day-to-day operations of the City of Westerville and report to City Council. In Westerville, there are 10 department directors who report to the City Manager. In addition to leading and guiding all 10 city departments, the City Manager ensures that Council’s policies are put in place. He or she also keeps Council apprised of City business, coordinates the City’s budget and guides Westerville’s long-term planning.
Demonstrate your knowledge of Westerville city government by filling in this crossword puzzle. Use the words provided to complete the grid.

**ACROSS**
1. The public _________ to elect members of the City Council.
2. Westerville’s __________ Department arranges the City’s revenues and expenditures.
6. Most of Westerville is located in this county.
7. Planning and Development keeps the __________ of Westerville up-to-date.
9. Appointed by City Council, he/she sees that all policies and programs are implemented.
10. Public City Council meetings are held in this room.

**DOWN**
3. Westerville has this form of government.
4. The City __________ handles all legal matters for Westerville.
5. The Westerville __________ Division provides you with safe, clean drinking water.
8. The Westerville __________ and Fire Divisions respond to emergencies in Westerville.
Whether you want to check out upcoming events around town, sign up for a class at the Community Center or read up on the latest City news, one of the best ways to get to know the City of Westerville is through the City website at:

www.westerville.org

ACTIVITY!

Log-on to the website and test your navigation skills as you uncover the answers to the questions below. With a little detective work, all the answers can be found at www.westerville.org.

List three duties of City Council:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Who is the current City Manager?

Which City department plows the snow so you rarely miss a day of school?

What body of water supplies most of the water to Westerville’s water treatment plant?

How many acres does Westerville’s park system cover?

How many parks make up the Westerville parks system?
INFORMATION SYSTEMS

The Information Systems (IS) Department manages and maintains the networks the City uses to perform electronic and computer functions. With constant advances in technology, the IS Department keeps computer, phone and mobile technology operational. By using computers, the City of Westerville and its employees can operate more smoothly and efficiently.

ACTIVITY!
We have just hired you as our new computer expert!
Do your best to label all of the equipment below!
Westerville’s Public Service Department works to maintain the City’s roads, water pipe system and equipment. They also oversee trash and recycling collection. Maintaining and repairing the infrastructure of a city is a challenging job. To help manage this huge workload, the department is divided into four parts, each focusing on a particular area.

The **Environmental Division** looks after the contract with trash and recycling collectors, coordinates street sweeping efforts and takes care of the City’s three cemeteries.

The **Street Maintenance Division** plows snow and controls problems with icy roads in winter. They are in charge of leaf collection, reconstructing brick streets, maintaining curbs and gutters and cleaning the streets.

The **Fleet Maintenance Division** keeps up and repairs 250 pieces of equipment the City uses, including police and fire vehicles, equipment for leaf collection, salt spreaders and more.

The **Utilities Division** preserves Westerville’s water, sewer and storm water pipe systems.

**Activity!** Unscramble the following words and phrases that describe the work of Westerville’s Public Service Department.

- ELOTLCASEVLE
- RDAEPS LATS
- AREIPR ETRESST
- OLPW NSWO

**Phrase Hints:**
- FIX EQUIPMENT
- PLOW SNOW
- STREET SWEEP
- COLLECT LEAVES
- SPREAD SALT
- REPAIR STREETS
PARKS AND RECREATION

Westerville’s Parks & Recreation Department enhances the lives and health of residents and visitors by providing facilities for leisure activities and programs. There are more than 40 parks in Westerville! Each provides its own set of activities for you and your friends to enjoy.

ACTIVITY! Draw a line between the picture and the activity it represents.

SWIMMING    ROLLER BLADING    JOGGING    TENNIS    BICYCLING

SOCCER    PICNICKING    BASKETBALL    DOG WALKING
The Westerville Electric and Water Divisions provide the City with services we often take for granted. These two departments have been providing the City’s residents with outstanding service for more than 100 years! The Water Division operates a 7.5 million gallon per day treatment facility to make sure we have the clean water we need each and every day. The Electric Division maintains all the electric meters, electric lines and street lighting.

Stop and think about the amount of water you use each day; like drinking, brushing your teeth, showering and cleaning the dishes. With all this need for water, it is important to conserve it so that we will always have enough.

**How can you help conserve water?** Some ways may include fixing leaky faucets, not letting the faucet run when brushing your teeth and running the dishwasher only when it is full.

Westerville needs help getting water and electricity to your home. Guide its way to your doorstep.

**ACTIVITY!**

Above are only a few of the MANY ways we conserve water. In the spaces below, write three other ways you can conserve water.

1) 

2) 

3) 

Our need for electricity is just as great. We need and use electricity to keep our homes cool in the summer and warm in the winter, to refrigerate our food, wash our clothes, watch TV and much more. Can you think of ways to save energy by conserving electricity? In the spaces below, write three ways you can reduce the amount of electricity you use.

1) 

2) 

3)
In order to provide City services, the City needs money. Westerville’s Finance Department is responsible for collecting this revenue. The Finance Department also has a duty to report to the public on how each dollar is spent and how much is collected. The pie chart below shows us how the City plans to spend its money this year, and how it expects to pay for these expenses through its income.

**ESTIMATED GENERAL CITY EXPENDITURES**

(Money the City spends)

1. Find the piece of pie that represents the most the City spends in one area and color it **RED**.
2. Find the TWO pieces that represent the least the City spends and color those **PURPLE**.
3. For which area does the City of Westerville spend 11% of its money? ________________
4. Using any color mark the second highest City expenditure with colorful **ZIGZAGS**!

**ACTIVITY!**
Let’s continue our look at the work of Westerville’s Finance Department by investigating how the City pays for all that we just examined. Take a look at the City’s sources of revenue, and follow the instructions at the bottom of the page.

**ESTIMATED GENERAL CITY REVENUES**

(MONEY THE CITY EARNED)

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>INCOME TAX</td>
<td>76%</td>
</tr>
<tr>
<td>ELECTRIC KILOWATT HOUR TAX</td>
<td>5%</td>
</tr>
<tr>
<td>INVESTMENTS</td>
<td>2%</td>
</tr>
<tr>
<td>COURT FINES</td>
<td>2%</td>
</tr>
<tr>
<td>FEES &amp; CHARGES</td>
<td>1%</td>
</tr>
<tr>
<td>OTHER GOVERNMENTS</td>
<td>5%</td>
</tr>
<tr>
<td>PROPERTY TAX</td>
<td>9%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>100%</td>
</tr>
</tbody>
</table>

**ACTIVITY!**

1) From which source will the City receive the most money? Color it **GREEN**.

2) Color the third highest source(s) of revenue **YELLOW**.

3) The least amount of revenue will come from ________________________.

4) Color the source of revenue that provides 9% of the City’s income **BLUE**.
The Westerville Division of Police works around the clock to protect you, your family and your friends. The Police Division has many different responsibilities, such as preventing crimes, investigating criminal and suspicious acts, traffic control, teaching self-defense classes, animal control, digital fingerprinting and hosting community events for officers and citizens to interact and learn more about one another.

Safety is everyone’s number one priority. Learn how to better protect yourself and others:

- If there is an emergency, call 9-1-1. Calmly tell the operator what the problem is and stay on the phone until help arrives. Be sure to tell the operator your name and location.
- Never take anything from someone you don’t know.
- Be aware of your surroundings. Avoid roaming dark or deserted areas.

The Westerville Fire Division is responsible for putting out fires, providing emergency medical assistance, and teaching children and adults how to prevent and safely escape fires in their homes and businesses. There are three fire stations positioned throughout the City for fast and effective responses to fire and medical emergencies.

<table>
<thead>
<tr>
<th>STATION 111</th>
<th>STATION 112</th>
<th>STATION 113</th>
</tr>
</thead>
<tbody>
<tr>
<td>400 WEST MAIN STREET</td>
<td>727 EAST SCHROCK ROAD</td>
<td>355 NORTH SPRING ROAD</td>
</tr>
</tbody>
</table>

During a fire:

- If you hear a smoke alarm, move toward an exit right away.
- Get down and crawl under smoke. Heavy smoke collects near the ceiling.
- Feel the doorknob and door before you open it. If either is hot to the touch, leave the door closed and use your second way out.
- Tell firefighters if there are any pets still in the house. Do not try to get them yourself!
- If your clothes catch on fire, stop, drop and roll! Stop, drop to the ground and cover your face with your hands. Then roll over back and forth until the fire is out.
PUBLIC SAFETY SEEK-N-FIND

Seek-N-Find these words that describe Westerville’s Police & Fire Divisions!

- DARE
- FIRE PREVENTION
- POLICE DIVISION
- CRIME
- FIRESTATION
- POLICE OFFICER
- BICYCLE PATROL
- FRIENDLY
- PROTECT
- EMERGENCY
- HELPFUL
- MEDICAL CARE
- FIREFIGHTER
- VOLENTERS
- PUBLIC SAFETY
- SMOKE DETECTOR

N O G D O C S C L E N F W L N X Z Q C Y
O O A N W H R T P Z I F O Q O P A E R B
Z R I N D Y F F D R B R V W I T M Y I L
Z P R A N Z A F X A Z S C C I Q M W E N
D V S A W E I W P R M A M A V X F J V E
S T I X C G V E M H G K H G I O I K Q I
Y M H Q H L L E T E V K R V D L X N R I
C H O T G C A T R G N S L E S C L P E
N W E K Y W M C Y P C M G C C F I I U G
E R P C E P O L I C E O F F I C E R B Y
G B I R U D D F J D D R H E L P F U L T
R B W W O N E E B C E B I I O R H R I F
E J L X E T V T S A F M U F P I S W C A
M G R I H G E P E S B G R J V B A D S Z
E K R B J R M C N C Y G D R N U X I A X
Z F S J S N O I T A T S E R I F A M F M
E F H D K J N P S Q M O Q E R B A T E X
W Q E B I O M C L P Q I R H X I M F T B
V O L U N T E E R S M F S L A N J C Y Q
The Planning & Development Department has a wide range of responsibilities. The department is in charge of all planning, zoning, building, traffic, road construction and engineering in Westerville.

**ACTIVITY!**

Let's see how well you know your way around Westerville! Using the City map on the opposite page, follow the directions below to locate and mark some of Westerville’s landmarks.

- **Draw a PURPLE CIRCLE** around your school.
- **Trace a GREEN LINE** along State Street.
- **Mark a BLUE X** on City Hall and the Police Station.
- **Color a RED TRIANGLE** around your house.
- **Draw a YELLOW CIRCLE** around the Westerville Public Library.
- **Mark the nearest park to your house with an ORANGE SQUARE.**
- **Put a BROWN DOT** on the home of one of your friends.
- **Draw a BLACK TRIANGLE** around Otterbein College.
- **Color the Hoover Reservoir BLUE.**
- **Mark the Fire Station nearest to your house with a RED SQUARE.**
- **TRACE** the roads you take to go to school each morning.
CITY OF WESTERVILLE TRIVIA

Put your knowledge to the test by completing this trivia quiz!

1) The Westerville area was settled in _______________ by New England settlers.

2) Westerville is home to Otterbein University, founded in 1847. In 2007, this university celebrated its _______________ anniversary.

3) ___________________________ is recognized in a memorial home in Westerville. He was a musician and composer of folk songs during the Civil War era.

4) The city’s Municipal Building is located at _________________________________.

5) Westerville is located in _______________ County and _______________ County.

6) Name three services funded by our tax dollars.

__________________________________
__________________________________
__________________________________

7) The ________________________ performs the daily administrative work for the city.

8) Members of City Council are elected by _______________ who live in Westerville.

9) Can you name three of the seven members of City Council?

________________________________________
________________________________________
________________________________________

By finishing this quiz, you have successfully earned your diploma!

GOOD JOB!

ANSWERS:
1) 1806  2) 160TH  3) BENJAMIN HANBY  4) 21 S. STATE STREET  5) FRANKLIN & DELAWARE  6) VISIT WWW.WESTERVILLE.ORG  7) CITY MANAGER  8) REGISTERED VOTERS  9) VISIT WWW.WESTERVILLE.ORG/COUNCIL
YOU HAVE EARNED YOUR DIPLOMA BY PROVIDING YOUR KNOWLEDGE OF THE WESTERVILLE CITY GOVERNMENT!

CONGRATULATIONS

DATE

PRESENTED BY

NAME

WESTERVILLE