



CASE NO. URB \_\_\_\_\_

Planning & Development

**CITY OF WESTERVILLE  
UPTOWN REVIEW BOARD**

**APPLICATION FOR ADMINISTRATIVE CERTIFICATE OF APPROPRIATENESS**

1. ADDRESS OF PROPOSED PROJECT \_\_\_\_\_

2. COUNTY AUDITOR'S PARCEL NUMBER \_\_\_\_\_

3. PROPERTY OWNER: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

4. APPLICANT: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

5. PROPOSED USE OF PROPERTY: \_\_\_\_\_

6. LIST PROPOSED MAINTENANCE OR REMODELING/RECONSTRUCTION DETAILS\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\* Please be specific: include exact locations of work and specify the type, brand, product line and manufacturer of materials to be used. Submission of color and material samples or product brochures is strongly recommended and may be required.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
DATE

**Please submit this application form and supporting materials to the Planning & Zoning Officer at 64 East Walnut Street, Westerville, OH 43081 prior to commencing any work.**