



**CITY OF WESTERVILLE
PLANNING COMMISSION**

REZONING APPLICATION

1. ADDRESS OF PROPERTY FOR REZONING _____

2. COUNTY AUDITOR'S PARCEL NUMBER(S) _____

3. PROPERTY OWNER: NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE NO. _____ E-MAIL ADDRESS _____

4. APPLICANT: NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE NO. _____ E-MAIL ADDRESS _____

INTEREST IN PROPERTY _____

5. CURRENT ZONING DISTRICT OF PROPERTY _____

6. PROPOSED ZONING DISTRICT OF PROPERTY _____

7. CURRENT USE OF PROPERTY _____

8. DESCRIBE PROPOSED USE OF PROPERTY IF REZONING IS GRANTED

**PLEASE READ INSTRUCTIONS AND ADDITIONAL SUBMISSION REQUIREMENTS
ON REVERSE SIDE BEFORE SIGNING.**

SIGNATURE OF APPLICANT / DATE

SIGNATURE OF PROPERTY OWNER / DATE

Additional information required for processing this application includes:

1. Payment of an application fee of \$750.00 as per Section 1109.02(a) of the Codified Ordinances and the Fee Schedule adopted by City Council.
2. A current and accurate legal description of the property in question.
3. A list of names and mailing addresses of all property owners within, contiguous to and directly across the street(s) from the area or property to be rezoned.
4. A statement of the relation of the proposed change or amendment to the general welfare of the community, to appropriate plans for the area, and to the changed or changing conditions influencing the request to rezone.
5. Two (2) full size copies (folded) of a vicinity map in a reasonable scale, two (2) copies (folded) no larger than 11" x 17", and one (1) digital copy that shows: property lines, streets, existing and proposed utility service, existing and proposed zoning, existing and proposed buildings, including drive and parking areas, walkways, open space areas, watercourses, wooded areas, and whatever additional items are required by the Planning Commission. The vicinity map shall also depict all land within 300 feet of the boundaries of the area to be zoned. Additional copies may be required at a later date. Digital copies of images, plans, or maps can be submitted in addition as well.
6. Any deed restrictions, easements, covenants and encumbrances to be used to control the use, development, and maintenance of land, and proposed uses, shall be fully denoted by text and map.
7. An estimate of utility needs of the proposed use of the area being considered for rezoning, to include sewer, water, refuse, and electricity demand. In addition, an estimate of potential traffic generation for the proposed uses may be required.
8. Provide a one-paragraph summary that highlights the purpose and details of the proposal.

Regular Planning Commission meetings are held on the fourth (4th) Wednesday of each month at 6:30 P.M. in Council Chambers at 21 South State Street unless otherwise noted. Applications must be filed at least two days before the previous month's meeting date (approximately 30 days in advance).

Revised: October 20, 2015