



64 E. Walnut St.
Westerville, OH 43081-2308
t. (614) 901-6650
f. (614) 901-6666

BUILDING DIVISION
DEDUCT METER
APPLICATION FORM

DATE _____ **PARCEL #** _____ **BLDG PERMIT #** _____
(Office use only)
(If applicable)

JOB ADDRESS _____
INCLUDE CITY. STATE. ZIP

PROPERTY OWNER

NAME _____
ADDRESS _____
CITY _____ **STATE** _____ **ZIP** _____
PHONE _____ **EMAIL** _____

DEDUCT METER INSTALLER

COMPANY NAME _____
CONTACT _____
ADDRESS _____
CITY _____ **STATE** _____ **ZIP** _____
PHONE _____ **EMAIL** _____

BACKFLOW DEVICE INSTALLER

COMPANY NAME _____
CONTACT _____
ADDRESS _____
CITY _____ **STATE** _____ **ZIP** _____
PHONE _____ **EMAIL** _____

BACKFLOW DEVICE TESTER

COMPANY NAME _____
CONTACT _____
ADDRESS _____
CITY _____ **STATE** _____ **ZIP** _____
PHONE _____ **EMAIL** _____



BUILDING DIVISION

DEDUCT METER

SUPPORTING INFORMATION

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TYPE OF PERMIT	FEES
Residential (one, two and three-family dwellings)	\$50.00 + cost of the meter
Commercial buildings and multi-family dwellings.	\$75.00 + cost of the meter

DEDUCT METER/WATER METER SIZE	FEES
3/4"	\$205.00
1"	\$335.00
1.5"	\$620.00
2"	\$1,185.00
3"	\$1,950.00
4"	\$4,940.00
6"	\$8,325.00

PERMIT FEE _____

DEDUCT METER FEE _____

TOTAL FEES _____

(Office use only)

In consideration of permission granted I/We agree to construct said work in all respects in conformity with all applicable codes and regulations of the City of Westerville. Please remember that the applicant is responsible for coordinating and scheduling the required inspections on these permits. *Credit or reduction in your monthly fee payment will not be granted until the contractor obtains an approved inspection and the remote reader is installed.*

SIGNATURE OF APPLICANT

DATE

PRINTED NAME OF APPLICANT

PHONE NUMBER



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BUILDING DIVISION

DEDUCT METER

SUPPORTING INFORMATION

**The cost of the deduct meter and remote is included with the payment for this permit.
To obtain your new deduct meter, take a copy of the your paid receipt to the
Westerville Water Division, located at 312 W. Main St. and the meter will be issued to you.**

INSTALLATION

- The residential deduct meter shall be installed in a horizontal position above the main water meter in an accessible location above the floor.
- A separate full closing shut off valve shall be installed before the deduct meter.
- The meter and all water lines shall be properly secured and supported with standoffs to eliminate movement.
- Certain residential conditions may not allow enough room for the deduct meter to be installed above the existing water meter. An alternate location would be to mount the deduct meter near the hot water tank where it will be readily accessible.

BACKFLOW PROTECTION

- If the deduct meter provides water to hose bibs, then the hose bibs shall be the atmospheric type. If the existing house hose bibs are not, an approved ASSE 1011 back-flow adapter can be screwed onto the existing hose bibs to make them compliant. Note: approved ASSE 1011 adapters can be purchased at most Home Depot, Lowe's, Menard's and other hardware stores.
- If the deduct meter is for supplying a lawn irrigation system, an approved ASSE 1013 reduced pressure principle back-flow device, or an approved ASSE 1020 pressure vacuum back-flow device shall be installed. The back-flow devices shall be installed at least 12 inches above the highest sprinkler head.
- Unions shall be installed on either side of the back-flow device for easy removal and servicing. Secure the back-flow device with standoff's to the house wall.
- Back-flow devices shall be pressure tested by a plumber who has been certified by the State of Ohio in testing back-flow devices. The plumber shall submit the test results in writing (back-flow test form) to the City of Westerville Water Division (fax 614.901.6773) prior to the scheduled inspection date.

SCHEDULE THE INSPECTION

- After the deduct meter has been installed, the contractor or homeowner shall contact the Westerville Building Division at (614) 901-6650 to schedule a timed inspection. For the next day's inspection please call before 12 p.m.
- Note: an inspection approval must be completed before deductions will be recorded.