# Planning Commission Decision-Making Framework

## Applicant
- Seeks to build, develop or occupy

## Planning Staff
- Provides subject matter expertise
- Advises applicant regarding expectations, process and zoning code
- Advises Planning Commission (PC) regarding code, potential implications and best practices
- Coordinates input from City departments and public
- Posts info online

### City Manager
- Council Protocol
- Development Agreements (Policy, Financing, Legal)

### Economic Development
- Promotes, Recruits
- Job Retention, Growth

### Legal
- Interprets Zoning Code
- Development Agreements
- Advises Planners

### Other
- Engineering:
  - Traffic
  - Water/sewer
  - Fire + Police
  - Parks & Rec
  - Utilities

## Planning Commission
- **Chair**
  - Runs meeting in orderly fashion
  - Reconciles/summarizes PC input to provide clear direction to applicant
  - Calls the vote

- **Council Rep**
  - Communicates Council expectations to PC
  - Communicates PC decisions to Council

### Members
- Uphold zoning code
- Consider community vision, heritage and context
- Monitor best practices
- Set clear expectations for applicant
- Thoroughly review applications

## City Council
- **Chair**
  - Runs meeting in orderly fashion
  - Summarizes findings
  - Calls the vote

- **Members**
  - Preserve Westerville vision
  - Provide clear expectations
  - Are accountable to taxpayers
  - Have holistic view

### Public Hearing
- (When Applicable)

### Study & Recommend
- Review/Recommend/Decide

### Review & Decide